

DIAMOND HARBOUR WOMEN'S UNIVERSITY

Sarisha, Diamond Harbour Road, South 24 Parganas, 743368

Ref. No.: **DHWU/REG/340/2022**

Date: **25-11-2022**

Quotation Inquiry for Security Guard, Sweeper cum Cleaner and Lift Man for DHWU.

Sealed Tenders are invited from bonafide organizations/Companies/Agencies/Firms for **Providing 14 Security Guard, 08 Sweeper cum Cleaner and 02 Lift Man** in Diamond Harbour Women's University. Interested concerns may send their tenders/quotation in the given format. The companies / agencies should abide by the rules and regulation of the Govt. of West Bengal / University norms.

- Last date of submission of the Quotation in the University Office:
01-12-2022 up to 1.30 p.m.
- Date and time of opening the Quotation: **02-12-2022 at 2.00 p.m.**
- Quotation will only be accepted in the University Office on all working days from **11 a.m. to 3 p.m.** and in holiday you can drop the sealed envelope in the designated tender box.

Format:

1	Name of the concern/Organization:	
2.	Registration No.	
3	Name of the Proprietor/Authorized contact person:	
4	Full address for communication :	
5	Mobile number :	
	E-mail id :	
7	GST No and PAN No:	
8	Demand Draft (Rs. 1000/-) in favour of Diamond Harbour Women's University , payable at Sarisha, Diamond Harbour Road No. and Date, Name of the Bank and Branch	
9	Rate for Security Guard per person per month including taxes :	
10	Rate for Sweeper cum Cleaner per person per month including taxes:	
11	Rate for Lift Man per person per month including taxes:	
11	Puja / Eid Bonus per person / yearly:	

Note: An agreement will be made with the successful bidder. The bidder should submit all the documents and credentials along with the application.

Asst. Registrar